

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

September 25, 2018
6:00 PM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

Commissioners and Staff Present

Commissioners

Larry Stokes
Cary Bozeman
Axel Strakeljahn

Staff Members

Jim Rothlin	James Weaver
Fred Salisbury	Tim Mensonides
Sherman Hu	Ginger Waye
Arne Bakker	Jim Ryan, Atty

Call to Order

President Stokes called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of September 25, 2018.
- B. Payment of checks #103478 through #103505 and #78301 through #78304 and #78310 through #78353 from the General Fund for \$164,411.41; #78305 through #78309 from the Construction Fund for \$69,112.90 and the payment of payroll taxes for \$17,228.77.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Bremerton Pilots Association (BPA) Scholarship Request – Jim Posner, Past President

Mr. Posner, speaking on behalf of President Doug Haughton who was unable to attend due to a prior church commitment, stated he was following up on BPA's written request for an additional \$3,500 scholarship funding to be included in the 2019 budget. He provided detail on the scholarship program and answered Board questions on BPA's fundraising efforts, the application review process, and the percentage of scholarship recipients that have completed the program which is high with approximately 80% going on to pursue a commercial pilot career.

Work Study Session

1. 2019 Budget – Allocation of Port Resources to Community Agencies/Groups

Mr. Hu presented the proposed 2019 allocation schedule which reflected proposed changes from 2018. Once review by the Board, the schedule will be incorporated into the overall budget that will be presented at an upcoming meeting.

Each line item of the schedule was reviewed by the Board. Following discussion which included input from Bremerton Rotary representative John Stockwell on the Blackberry Festival line item, the Board determined the following revisions to the schedule:

- Remove Foreign Trade Zone from allocation schedule due to its low \$25 amount
- Increase Blackberry Festival funding to \$2,500
- Increase BPA scholarship funding by \$1,750 for a total of \$5,250
- Remove Explore Port Orchard funding of \$1,000
- Keep Rock the Dock at \$2,500 level instead of requested \$10,000
- Remove West Sound Expo from the schedule
- Staff to research the need for funding Kitsap Economic Development Alliance (KEDA) Decision Makers I & II

There was discussion on percentage of contributions to overall budget and whether it is standard with what other ports do – there is a need to start thinking strategically about what the number should be and what the Port should concentrate on. Commissioner Stokes suggested asking WPPA to put out a survey on the contribution levels of other ports.

Citizen Comments

Roger Gay, South Kitsap

- Spoke to the budget discussion and reminded the Board the Port contributes a lot in the community already on parks, playgrounds, etc. Suggested reducing Kitsap Aerospace & Defense Alliance (KADA) to \$5,000 providing the remaining \$5,000 to KEDA and the BPA scholarship.

Jerry McDonald

- Provided information on the imminent Olympic College flight program which would include Avian providing the pilot training.

Action Items - None

Commission New Business - None

Staff Reports

James Weaver, Director of Marine Facilities

- Reported on the unexpected change of American Cruise Lines tour which added Bremerton Marina as a stop last weekend for its Puget Sound Cruise and their intention to potentially stay one more time this season and to discuss future visits. He thanked Marina Operations Manager Kathy Garcia and staff for handling all the necessary arrangements on such short notice. There was discussion with the Board on publicizing the cruise line visits; confirming the integrity of the breakwater for the size of ship; and having enough staff on shift to assist with line handling, etc.

Jim Rothlin, Chief Executive Officer

- Exciting to see the cruise line come in and noted that staff is preparing for their return on October 10.
- Reported on the Kitsap Public Facilities District (KPF) meeting which included discussion on the market study that was done for the Circuit of the Northwest racetrack facility and how KPF funding for the project would need to go through the public sector. Mr. Rothlin will meet with KPF executive director to discuss how funding could go through the Port and be used for infrastructure.
- Along with Commissioner Bozeman, met with Rice Fergus Miller to brainstorm possibilities on how the Port wants its industrial properties to look in the future.

Commission Reports

Commissioner Strakeljahn

- Discussed agenda for upcoming Puget Sound Regional Council Executive Board meeting that Commissioner Bozeman will be attending this week in which the Washington State Space Economy Report will be released. He noted he has been invited to a Space Economy tour at Blue Origin on October 26.
- Provided highlights from the Kitsap Regional Coordinating Council (KRCC) TransPOL meeting.
- Attended the KPF racetrack presentation and discussed why he was impressed with it.

Commissioner Stokes

- Acknowledged the efforts and complimented Marketing & Communications Coordinator Victoria Peters for her graciousness in photographing a friend he knew in the military when he came out to fly in the P-51 Mustang that was at the airport during the WWII Wings of Freedom tour. She sent the photos to his friend and made him extremely happy.

Executive Session

President Stokes recessed the meeting at 7:35 p.m. and reconvened into executive session at 7:40 p.m. for approximately 20 minutes regarding: real estate issues [RCW 42.30.110(1)(c)].

At 8:00 p.m. the regular meeting was reconvened.

Adjournment

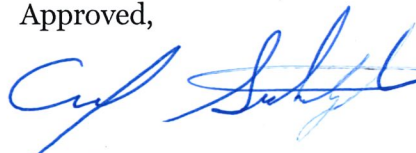
There being no further business before the Board, the meeting was adjourned at 8:00 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
October 4, 2018

Approved,



Axel Strakeljahn
Commission Secretary
October 9, 2018

