

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

M I N U T E S

November 26, 2024
6:00 PM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Gary Anderson

Cary Bozeman

Axel Strakeljahn - *Remote*

Staff Members

Jim Rothlin

Arne Bakker

Aaron Schielke

Cole Barnes

Ginger Waye

Stephanie Frame

Anne Montgomery, Atty

Call to Order

President Anderson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

A. Minutes of the regular business meeting of November 12, 2024.

B. Payment of checks #902541 through #902544 and #902545 through #902546 and #902547 through #902552 and #E02373 through #E02390 and #E02391 and #86410 through #86424 and #E02392 through #E02396 and #902553 through #902564 and #902565 through #902568 from the General Fund for \$274,458.44.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Seabeck Community Center (SCC) Project Update – Pam Hurst-Chalupka and Rick Rickert

Ms. Hurst introduced members of the SCC team in attendance in person and via Zoom. Mr. Rickert thank the Port for their continued support and described the development phases of the Seabeck Community and Events Center (SCEC) project:

- Phase 1) Pickleball Courts
- Phase 2) Facility Electrical Upgrades
- Phase 3) Pavilion
- Phase 4) Children’s Playground

He detailed SCEC’s 2024 growth, listing events and uses of the facilities; status of phase 2; kickoff of phase 3, and SCEC’s fundraising efforts.

He provided SCEC revenues by year and again thanked the Port for their financial support stating the pickleball courts and picnic area would not have been possible without it. SCC’s current focus is now on the pavilion, children’s playground and landscaped lawn and gardens so are requesting \$75-125K that would go along with SCEC’s capital campaign. Ms. Hurst explained what the funds would provide.

There was Board discussion including that it is gratifying the investments the Port made have been fruitful and the center is generating activity and community support; however, \$60K is the extent of what is budgeted for all organizations such as SCC and that amount has already been fully allocated for 2025. It was suggested SCC reach out to Kitsap Public Facilities District (KPF) as it is more in line with their mission. Although not normally what the Port does, the Commission can discuss when Commissioner Strakeljahn returns from travel.

Former Bremerton Mayor Patty Lent recommended SCC invite a representative from KPF to their next meeting as KPF is better suited to supplement where the Port cannot.

Citizen Comments - None

Action Items

1. Final Budget for Calendar Year 2025
Presented by Aaron Schielke, Chief Financial Officer

1.1 Budget Presentation

CFO Schielke provided a PowerPoint outlining the Port’s 2025 budget goals, process, and timeline. Noting there were no changes from the preliminary budget, he highlighted the budget summary and capital projects.

1.2 Public Hearing

President Anderson opened the public hearing at 6:46 p.m. No public comments were received, and the public hearing was closed at 6:47 p.m.

1.3 Action Items

- a. Resolution 2024-05 providing for a regular property tax levy and all allowable levies for calendar year 2025.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Resolution 2024-05 providing for no tax increase in the general tax levy.

MOTION CARRIES, 3-0

- b. Resolution 2024-06 providing a limit factor for the regular levy for the 2025 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve Resolution 2024-06 providing a limit factor for the regular levy for the 2025 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

MOTION CARRIES, 3-0

- c. Resolution 2024-07 adopting the final budget for calendar year 2025.

It was moved by ANDERSON, seconded by BOZEMAN to:

Approve Resolution 2024-07 approving and adopting the Final 2025 Budget.

MOTION CARRIES, 3-0

- d. Resolution 2024-08 filing the final budget and submitting request for tax levies for calendar year 2025 with the Clerk of the Board of County Commissioners.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Resolution 2024-08 filing the final 2025 budget documents and submitting request for tax levies in the amounts indicated with the Clerk of the Board of County Commissioners.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Reminded the Board that the possibility of changing the fourth Tuesday regular meeting time from 6:00 p.m. to 10:00 a.m. was discussed at their recent Retreat. There was discussion with the Board on the implications of that change and it was determined it was worth trying. A resolution will be brought before the Board at the next meeting to address that change.
- Read a thank you card from Port Orchard Farmers Market stating appreciation to the Port for their effort in helping make their market throughout the summer so successful.

- Reported on a Bremerton marina waterline break under the boardwalk that was a complicated repair but has been completed thanks to the hard work of crew members Brian Robinson, Chris Johnson, and Max Watne.
- Provided an airport feasibility study update noting that consultant Mead & Hunt will be providing an analysis of the survey results at the next meeting.
- Detailed the upcoming Holiday on the Bay event in Port Orchard which is being hosted for the first time by the Port Orchard Bay Street Association (POBSA).
- Announced the Port food drive ends this week and commended Erica Filler for her leadership on the drive.

Commission Reports / New Business

Commissioner Strakeljahn

- Reported on the recent Gorst transportation advisory meeting with follow-on discussion with fellow commissioners.

Commissioner Bozeman

- Opened full discussion on the alternating Board committee assignments that were approved in the bylaws at the beginning of the year.

Commissioner Anderson

- Attended Kitsap County Board of Commissioners meeting during which the Clean Kitsap team was recognized for their work in helping keep Kitsap County litter-free.

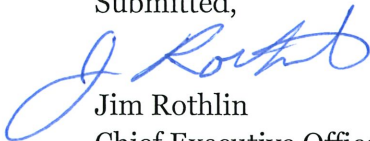
There was dialog among Board members, with input from Attorney Anne Montgomery, on the recent public hearing before the City's Hearing Examiner for the Port Orchard Community Events Center. Discussion centered around concern over the impact it will have on parking.

Executive Session - None

Adjournment

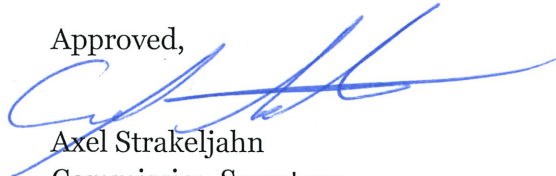
There being no further business before the Board, the meeting was adjourned at 7:26 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
December 5, 2024

Approved,



Axel Strakeljahn
Commission Secretary
December 10, 2025