

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

November 28, 2023
6:00 PM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Axel Strakeljahn
Gary Anderson
Cary Bozeman

Staff Members

Jim Rothlin
Arne Bakker
Jeremiah Wiley
James Weaver
James Goodman

Monroe Whitman IV
Ginger Waye
Stephanie Frame
Anne Montgomery, Atty

Call to Order

President Strakeljahn called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of November 14, 2023.
- B. Payment of checks #902042 through #902043 and #902048 through #902049 and #E01746 and #902050 and #902051 through #902056 and #902057 and #902058 through #902061 and #85428 through #85450 and #E01747 through #E01764 and #902062 and #85451 through #85458 and #E01765 through #E01766 from the General Fund for \$275,851.48.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Citizen Comments

Sunny Saunders, Sunny Jack Events LLC

- Thanked the Port for their sponsorship of Bridge Blast this past year and provided detail on next year's expanded Bridge Blast, Taste of Kitsap, Night Markets, and Blackberry Festival. It was noted that these events on the Bremerton Boardwalk highly support the Bremerton Marina because guest moorage is at full occupancy during those weekends and they also cater to the cruise ships. Ms. Saunders responded to questions and comments from the Board.

Action Items

1. Final Budget for Calendar Year 2024

Presented by Jeremiah Wiley, Chief Financial Officer

1.1 Budget Presentation

CFO Wiley provided a PowerPoint outlining the Port's 2024 budget goals and timeline. Noting there were no changes from the preliminary budget, he highlighted capital projects and the budget summary.

1.2 Public Hearing

President Strakeljahn opened the public hearing at 6:33 p.m. No public comments were received, and the public hearing was closed at 6:34 p.m.

1.3 Action Items

- a. Resolution 2023-07 providing for a regular property tax levy and all allowable levies for calendar year 2024.

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve Resolution 2023-07 providing for no tax increase in the general tax levy.

MOTION CARRIES, 3-0

- b. Resolution 2023-08 providing a limit factor for the regular levy for the 2024 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve Resolution 2023-08 providing a limit factor for the regular levy for the 2024 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

MOTION CARRIES, 3-0

- c. Resolution 2023-09 adopting the final budget for calendar year 2024.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Resolution 2023-09 approving and adopting the Final 2024 Budget.

MOTION CARRIES, 3-0

- d. Resolution 2023-10 filing the final budget and submitting request for tax levies for calendar year 2024 with the Clerk of the Board of County Commissioners.

It was moved by ANDERSON, seconded by BOZEMAN to:

Approve Resolution 2023-10 filing the final 2024 budget documents and submitting request for tax levies in the amounts indicated with the Clerk of the Board of County Commissioners and the Kitsap County Assessor's Office.

MOTION CARRIES, 3-0

2. Amendment #2 to Lease Agreement with Morris Restaurant Management, LLC

Presented by Arne Bakker, Chief Operations Officer

Following presentation and after questions were addressed;

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Lease Amendment #2 between Morris Restaurant Management, LLC and the Port of Bremerton as presented.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- In keeping with tradition, plans are to cancel the second meeting of December. If any priorities arise needing commission action, the meeting can be rescheduled or a special meeting called. The Board concurred with canceling the regular business meeting scheduled for December 26, 2023.
- Will be presenting to Leadership Kitsap at their Economics Day on December 1.
- Chimes and Lights is being held in Port Orchard on December 2; he discussed the changes to the event this year due to the City's construction projects.

Commission Reports / New Business

Commissioner Anderson

- Will be attending the following upcoming meetings:
 - Washington Public Ports Association (WPPA) annual conference
 - Kitsap Economic Development Alliance (KEDA) 4th quarter board meeting

Commissioner Strakeljahn

- Noted the Port's annual food drive just concluded with over 6,000 pounds of food being delivered to local food banks.
- Will be attending the Central Puget Sound Economic Development District (CPSEDD) meeting via Zoom this week as Puget Sound Regional Council (PSRC) offices are in the process of moving to a new location.

Commissioner Bozeman

- Was honored to speak at two separate events honoring Lary Coppola who recently passed away.
- Bremerton School District has an upcoming levy and bond issue. He questioned whether the Port would be allowed to endorse the levy. Port Attorney Anne Montgomery stated during her time at the Port, it has not endorsed a ballot issue.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 6:53 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
December 7, 2023

Approved,



Cary Bozeman
Commission Secretary
December 12, 2023