

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

September 14, 2021
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 10:00 a.m.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

A. Minutes of the regular business meeting and executive session of August 24, 2021.

B. Payment of checks #82805 through #82814 and #E00635 through #E00642 and #901396 and #901397 and #82815 and #901398 through #901401 and #E00643 and #E00644 and #82816 and #82821 through #82838 and #E00645 through #E00655 and #901403 through #901405 and #E00657 and #82840 through #82854 and #E00658 through #E00663 from the General Fund for \$230,842.62; #901395 and #82803 through #82804 and #901402 and #82817 through #82820 and #E00656 and #82839 from the Construction Fund for \$216,485.15. VOID Check #901396.

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

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Approve the Agenda as presented.

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It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Work Study Session

1. 2022 Budget – Allocation of Port Resources to Community Agencies/Groups

Chief Financial Officer Sherman Hu presented the preliminary 2022 allocation schedule which, following review by the Board, will be incorporated into the overall budget that will be presented at an upcoming meeting.

There was discussion on individual line items with Board recommendations being incorporated into the allocation schedule. The 2022 allocation of Port resources to community agencies and groups totaled \$100,299. That final number will be included in the 2022 preliminary budget.

CEO Rothlin invited organizations to come throughout the year prior to budget time to talk about their program and what they do for the community.

Citizen Comments

The following individuals spoke on behalf of their organizations/events:

Sharron King, Fathoms O' Fun Chair

- Concerts by the Bay
- Fathoms fireworks
- Potential 2022 event at the airport

Beth Javens, Director

- Visit Kitsap

Action Items

1. Bid Award to Tucci & Sons, Inc. for the Taxiway Relocation/Apron Rehabilitation, A.I.P.
Project No. 3-53-0007-035-2021
Presented by Warren Hendrickson, Airport Manager

Following PowerPoint presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the award of Taxiway Relocation/Apron Rehabilitation Project Schedules A through F to Tucci & Sons Inc and authorize the CEO, contingent upon receipt of the Federal Aviation Administration's (FAA) Letter of Concurrence of Award, to execute the contract and issue a Notice to Proceed

MOTION CARRIES, 3-0

Staff Reports

Warren Hendrickson, Airport Manager

- Reported on his attendance at the P3 Airport Summit Conference on private/public partnerships and the benefits of those partnerships.
- Provided an update on current projects:
 - South Hangar Development
 - Airfield Lighting – PAPI system change-out to LED
 - Entry Monuments Signage

Jim Rothlin, Chief Executive Officer

- Congratulated the following employees on reaching anniversary milestones with the Port:
 - Mike Lozier – 24 years
 - Jim Garcia – 20 years
 - Kathy Garcia – 20 years
 - James Weaver – 3 years
 - Martin Muhoro – 3 years
- Employee losses:
 - Barron Walker – Retired after 17 years with the Port
 - Kenzee Lauth – Accepted a new opportunity with a local school district
- Employee gains:
 - Tami Brackenbury – Moved from temporary to permanent Marina Office Assistant
- Reported on the successful Blackberry Festival held along the Bremerton waterfront over Labor Day weekend.
- American Cruise Line ship the American Constellation will dock at Bremerton Marina on September 3 and two future dockings have already been scheduled
- As reported by Sharron King, the Port is working with Fathoms O' Fun on holding Fathoms events at the airport.

Commission Reports / New Business

Commissioner Strakeljahn

- Reported on the Central Puget Sound Economic Development District (CPSEDD) Board Executive Committee meeting.
- Attended the Kitsap Regional Coordinating Council (KRCC) Board meeting
- Would like to put Kitsap Aerospace & Defense Alliance (KADA) on agenda for upcoming workshop

Commissioner Anderson

- Reported on the City of Port Orchard Economic & Tourism Committee meeting during which the South Kitsap Community Center was discussed. Suggested inviting Mayor Rob Putaansuu and architect Steve Rice to present an update on the Center at a future meeting.
- Will be attending the Kitsap Economic Development Alliance Board retreat.
- Attended the KRCC Board meeting as an alternate to see what transportation plans are for the future.

Commissioner Bozeman

- Reported on the Puget Sound Regional Council (PSRC) Transportation Policy Board meeting.
- Suggesting getting together to discuss the progress on the focused 20-year master plan for the industrial park.

Executive Session

President Bozeman recessed the meeting at 11:25 a.m. and reconvened into executive session for approximately ten minutes regarding: potential litigation [RCW 42.30.110(1)(i)].

At 11:35 a.m. the regular meeting was reconvened.

Adjournment

There being no further business before the Board, the meeting was adjourned at 11:35 a.m.

Submitted,



Jim Rothlin
Chief Executive Officer
September 23, 2021

Approved,



Gary Anderson
Commission Secretary
September 28, 2021