

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

April 14, 2020
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 10:08 a.m.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of March 24, 2020.
- B. Payment of checks #81047 through #81076 and #E00040 through #E00045 and #901140 through #901142 and #E00046 through #E00053 and #81081 through #81089 and #81090 through #81091 and #901143 and #901144 through #901145 and #81092 and #E00054 from the General Fund for \$103,611.55; #81040 through #81046 and #81077 through #81080 from the Construction Fund for \$60,349.10.

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Legislative Update – Dylan Doty, Doty & Associates, Inc.

Mr. Doty provided an overview of the 60-day legislative session which adjourned sine die on March 12, 2020. He discussed the impact and significance of COVID-19 during the last two weeks of the session and the potential for a special session. There was discussion on tax increment financing and the impacts of TIF on the State's general budget.

He provided a sense of where the Port is with the legislature noting the significant number of upcoming elections and the need for educating local legislators on Port issues. He discussed the need for having an action plan in place for the big ask for the Port Orchard Marina breakwater especially since the City of Port Orchard will also have a large ask and competing with Port Orchard could be detrimental. There was full discussion on working with the City on a joint approach for the entire downtown effort as that approach will be much stronger.

Mr. Doty highlighted recent discussions on Gorst transportation issues and the need for federal funds along with state and local components noting that Congressman Derek Kilmer is trying to position this transportation need for any federal stimulus package that may become available. All local agencies will need to be on board.

Mr. Doty closed by stating he will continue working on the breakwater process with CEO Rothlin.

Work Study Session

1. Master Development Planning – Steve Rice, Rice Fergus Miller (RFM), Inc.

CEO Rothlin provided background on the master planning process noting that the intent was to present it at the March 13 retreat that had to be postponed due to COVID-19.

Mr. Rice detailed the RFM focused master planning proposal that was built around three distinct activities: land use planning; identity planning; and environmental/ecological impact. He noted that a list of deliverables was provided to the Board in a written proposal. In responding to questions from the Board, Mr. Rice discussed planning for more consistency within the park; best use for currently available land and how it fits with what is already in use; how planning would be folded in with the airport dynamic if it comes into a larger scale; and the intent for opening additional opportunities to bring new companies to the Port. Mr. Rice noted that RFM excels at being idea makers so if the Port is interested in being proactive, RFM will be able to provide interesting and compelling ideas to be considered. Schedule for completion of the study once implemented would be 3-4 months. Mr. Rothlin and Mr. Rice will negotiate terms and an action item will be brought to the board.

Citizen Comments

Roger Gay, South Kitsap

- Stated he was a member of the planning advisory committee for the airport master planning process and suggested inclusion of the public for the industrial planning process also.

Action Items

1. Rent relief program due to financial hardship caused by COVID-19 outbreak
Presented by Jim Rothlin, Chief Executive Officer

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the rent relief program and authorize the CEO to enact the proposed program for all tenants requiring assistance due to financial hardship during the COVID-19 outbreak.

MOTION CARRIES, 3-0

Staff Reports - None

Commission Reports/New Business

Commissioner Strakeljahn

- Reported on the Kitsap Regional Coordinating Council (KRCC) TransPOL meeting during which he and COO Fred Salisbury presented the Airport Industrial Way construction project as a Regional and Countywide Transportation Competition project. He provided detail on a follow-on meeting regarding forming a coalition to address the Gorst traffic concerns during which it was determined the Port should take the coalition lead.

Commissioner Anderson

- Confirmed Commissioner Strakeljahn would be able to attend the upcoming Puget Sound Regional Council (PSRC) emergency executive board meeting.

Commissioner Bozeman

- Requested security at the marinas be revisited due to heightened security concerns related to COVID-19 issues. Staff will put together a security report by facility for the Board to consider at the next meeting.

Executive Session - None

Adjournment

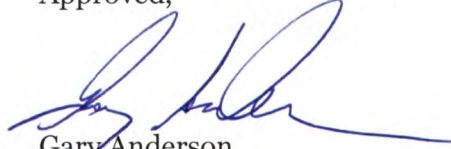
There being no further business before the Board, the meeting was adjourned at 11:20 a.m.

Submitted,



Jim Rothlin
Chief Executive Officer
April 23, 2020

Approved,



Gary Anderson
Commission Secretary
April 28, 2020